

# SHEFFIELD CITY COUNCIL

## Admissions Committee

### Meeting held 16 July 2014

**PRESENT:** Councillors Chris Rosling-Josephs (Chair), Pauline Andrews and Andrew Sangar

.....

#### **1. APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Councillors Sioned-Mair Richards and Ian Saunders.

#### **2. EXCLUSION OF PUBLIC AND PRESS**

- 2.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on items 6 and 7 on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

#### **3. DECLARATIONS OF INTEREST**

- 3.1 There were no declarations of interest.

#### **4. MINUTES OF PREVIOUS MEETING**

- 4.1 The minutes of the meeting of the Committee held on 25<sup>th</sup> June, 2014, were approved as a correct record.

#### **5. ACTION TAKEN UNDER DELEGATED POWERS**

- 5.1 The Committee noted that, since its last meeting, no decisions had been made by the Executive Director, Children, Young People and Families, in consultation with the Chair of the Committee, under powers delegated to her with regard to home to school transport or school admissions.

#### **6. HOME TO SCHOOL TRANSPORT APPEALS**

- 6.1 The Executive Director, Children, Young People and Families, submitted reports and commented upon a case where parents had appealed against the administrative decision made by the Executive Director with regard to the refusal to grant a home to school travel bus pass.
- 6.2 The Committee gave consideration to all the supporting information and evidence provided by the pupil's parents and, arising therefrom, it was:-
- 6.3 RESOLVED: That the appeal be not upheld on the grounds that there are no exceptional circumstances demonstrated and, having regard to the Council's

Home to School Transport Policy, the distance from the home address of the pupil to the school for which the parents are requesting a pass for is less than the distance in the criteria (Case No. PW/AC1).

**7. SCHOOL ADMISSION REQUESTS - SECONDARY SCHOOL PLACES - REQUEST TO CONSIDER A CHANGE OF CIRCUMSTANCES**

7.1 The Executive Director, Children, Young People and Families, submitted a report and commented upon a case where parents had made a request for the Committee to consider a change in the family's circumstances, in connection with their request for a place at their preferred school and, arising therefrom, it was:-

7.2 RESOLVED: That upon consideration of the case, and with due regard to the additional information now submitted, the Committee considers that there has been a material change in the family's circumstances and therefore, authorises the Executive Director to process a new application in this case (Case No. TAP1).

**8. DATE OF NEXT MEETING**

8.1 It was noted that the next meeting of the Committee will be held on Wednesday, 17<sup>th</sup> September, 2014 at 1.00 p.m. at Howden House.

DRAFT